



INSTITUTE OF PHARMACY, SITAPUR

Resora, Sitapur – (U.P.) – 261001

(Running under Sitapur Shiksha Sansthan (Sitapur) Trust)

(Approved by PCI, New Delhi, Affiliated to Dr. A.P.J. A.K. Technical University, Lucknow & BTEUP, Lucknow)

Ref. No.: I.O.P. / / 2024-25

Date: 11/12/2024

NOTICE

Date: 11/12/2024

All the staff members are hereby informed that the Building and Works Committee of the institution has been reconstituted as under with immediate effect.

Sl. No.	Names	Designation	Sign
1	Dr. Sri Prakash Mishra, Principal, Institute of Pharmacy, Resora Sitapur	Chairperson	
2	Dr. Kunwar Abhishek Singh, Executive Director, Sitapur Shiksha Sansthan, Sitapur	Member	
3	Mr. Manoj Sharma, Registrar, Sitapur Shiksha Sansthan, Sitapur	Member	
4	Mr. Shivam Gupta, Maintenance Supervisor, Sitapur Shiksha Sansthan, Sitapur.	Member	
5	Mr. Rajat Singh, Faculty	Member	
6	Mr. Ashish, Civil Engineer	Member	
7	Mr. Kuldeep shukla, Lab In-Charge	Member	
8	Mr. Ajay Rathour, Office Staff	Member	
9	Mr. Manish Jaiswal, Accountant	Member	

The committee will be responsible for planning, development, and maintenance of the institutions infrastructure and related works.

Objectives

- To plan and develop infrastructure facilities of the institution.
- To ensure proper maintenance of buildings and campus facilities.
- To allocate resources effectively for construction and renovation work.
- To maintain safety, quality, and compliance standards.

Functions / Roles / Responsibilities

- Prepare plans and proposals for new construction and infrastructure development.
- Monitor ongoing construction and maintenance work.
- Ensure timely completion of projects within budget.
- Conduct regular inspections of buildings and facilities.
- Address repair and maintenance issues promptly.
- Ensure compliance with safety regulations and standards.



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- Coordinate with contractors, engineers, and suppliers.
- Maintain records of all infrastructure-related activities.

Significance

The Building and Works Committee plays a vital role in ensuring a safe, functional, and well-maintained campus environment. Proper infrastructure enhances the quality of education, supports academic activities, and contributes to the overall development of students and staff. A well-managed committee helps in long-term planning and sustainable growth of the institution.


Committee Chairperson

Copy to:

- Chairperson
- All concern
- Registrar